

F/T Retail Sales Manager

We are seeking a Retail Sales Manager for Your Wedding Connection. The Sales Manager will be responsible to ensure that proper store standards and procedures are met, establish and maintain a positive work environment, and troubleshoot issues with customers. The Sales Manager will also be held accountable for maintaining established housekeeping standards, inventory control, and assisting in supervising all operation processes of the store.

We are looking for someone who is positive and sophisticated and able to deliver the highest standard of service to guests of the store. A genuine passion for bridal is a must! If you're experienced in retail or event planning and looking for an exciting new opportunity, this may be it! Gorgeous store and product.

Responsibilities (include, but are not limited to):

- Ensure that proper store standards and procedures are met on a timely basis
- Work with and support other functions in the store such as sales, client services, shipping and receiving, alterations and accounts payable
- Establish and maintain positive, and supportive work environment, which sustain an exceptionally high level of team morale.
- Assist with in supervising all operation processes of the store such as ordering supplies and prepare reports to monitor bottom line
- Assist with the planning, management and development of key store operations initiatives including customer service, sales management, and store development.
- Consistently and effectively communicate, model, and enforce company policies, core values, goals, and safety rules.
- Maintain comprehensive knowledge of each area and functions within the store
- Control inventory and corporate procedures
- Troubleshoot issues with purchase orders, sending and receiving, as well as customer issues
- Cover additional production areas in absence of peers
- Maintain established housekeeping standards providing a safe and positive working environment

Skills Summary:

- A minimum of 3-5 years of operations/ retail sales management experience preferably in a Luxury
- Task oriented and highly organized
- Strong communication and leadership skills
- Effective prioritizing and time management skills

- Talent for selling floor merchandising
- Strong administrative and negotiation skills
- Ability to plan and execute strategies
- Must have proven ability to multi-task and work in a fast pace environment
- Must be able to work flexible hours including evenings and weekends

We prefer you respond to this ad by submitting your resume and a cover letter detailing why you feel qualified for this exciting opportunity. No walk-ins please.

Depending on Experience (up to \$13/hr for right person)